Trefeglwys Community Council

Minutes of Meeting held on 22nd September 2026

Date : 22nd September 2026 **Time:** 7.00pm

Location: Trefeglwys Memorial Hall

Attendees: Cllr David Ashton**,** Cllr Derrick Pugh, Cllr Beryl Crone, Cllr Stuart Manson, Cllr Joanna Manson, Cty Cllr G Mitchell, Cllr Marion Brench

Absent : Cllr Ed Jenkins, Cllr Floyd Lewis, Cllr Ed Pugh

Members of the public: Five

Chair welcomed everyone and thanked them for attending.

Apologies: Cllr Sammy Lloyd

1. **Declarations of interest:** None

2. **Acceptance of the minutes of the meeting held on 2nd September 2026:** The minutes were reviewed by Cllrs. DP requested that his name was added to 4e as attending and filming. Clerk to make this change before approval at next meeting.

   DP also raised concerns regarding the Internal Audit report. SM/DP provided conflicting information regarding responding to the Internal Audit Report. Noted that the IA qualified the issues raised by adding that Councillors had acted with the best of intentions. Cllrs will consider writing Right to Reply letter at October meeting to address some of the points raised and publish on the website. DA will contact OVW for advice regarding this. Request noted that DP would like to view the audit pack sent to Audit Wales when returned. Cllrs would like to publish the Audit Action Plan on the website – to be reviewed at next meeting.
   DP raised concerns that the Clerk Contract of Employment was not the contract agreed at January meeting prior to recruitment, Clerk advised the contract was the most recent (at the time) standard NALC contract for Community Council employees and this was advised on more than one occasion prior to signing.

3. **Public Participation**
   MOP – Wreaths were stored, but were found to be in a poor state upon collection and have been disposed of. Could wreaths be removed before Christmas.
   MOP - Highways, road eroded near church and also at Maes Trannon. GM will supply what three words. Clerk and GM to report.
   MOP - asked for information regarding planning process, SM, BC and GM explained process.

4. **Matters arising**

a) Public enagagement and Facebook update – Website 14 visitors, 54 hits, Facebook 6,579 views, 140 followers.
b) Bus Stop/Noticeboard. – Noticeboard provided by PCC, Clerk to provide electronic bus timetables. SM will site this and a news item will be added to Facebook
c) Flower Border School Car Park – Awaiting response, Clerk to copy GM in.

d) Testing of Teams Remote Access – One MOP joined the meeting remotely to test the equipment and viability of remote access. The feedback was that the access was largely successful with some sound interference, may need to purchase a microphone to better facilitate sound.
e) Risk Assessment – Cllrs considered the Risk Assessment, Clerk to make changes and Cllrs will review at next meeting. RESOLVED to appoint SM as Councillor to oversee finance. Need to regularly assess and maintain Community Council owned assets. RESOLVED to add all Cllrs to bank account for better resilience.
f) Llanidloes Hospital – Response from Pete Hopgood, forwarded to Cllrs 17th September. Delivery receipts received for all email recipients. Forwarded to Mabon Ap Gwynfer. DP shared letter congratulating him on the quality of the film and thanking him for creating this, DP will forward to Cllrs. Consultation going ahead, GM requested that Councillors should be prepared to formally respond. When comments are submitted, link to film should be attached too.
g) Speed of traffic through village – Awaiting response from PCSO, Clerk to find quotes for signs. Cllrs suggested sign "Drive like your kids live here"
h) Remembrance Day (Flags and Wreath) – Flags ordered. DP to check if MOP is still willing to donate wreath. Reminder to transfer funds from windfarm account for flags, grant form completed.

6. **New Matters**

a) Audit Action Plan – Noted many items are either complete or in progress. JM will look at transparency code and website compliance, JM will amend website access statement. Clerk provided quote for Scribe software, £199 set up and ongoing payment of £25 per month. Clerk to forward to SM. To review at next meeting.
b) .Gov email and to point .gov domain to website. RESOLVED to point .gov to current website. Clerk to contact Hugo Fox.

5. **Planning:** (to include any received up to the date of the meeting)
None

6. **Donations**
Application Zero Carbon Llanidloes (and surrounding areas – No update

7. **Financial:**

Balances as of 22nd September 2026

Balance of current account: £752.18
Balance of wind farm account: £17,878.49 (Of which £8,000 is current account monies)

Payments :
PCQ £12.95
Clerk's salary £260.84
Clerk Working from Home £26.00
Bank Charge £7.00
HMRC £65.20
OVW £140.00 Conference
RBL £35.97
Hugo Fox £287.72
Clerk £15.95 Postage
Receipts: None

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Transfer £1000 to Current account, following this there will be £7,000 of current account monies in windfarm account

Transfer £35.97 from windfarm account to current account to pay for RBL Flags

Clerks Pay Increase : to be discussed at next meeting

9. Reports: received verbally.

a) OVW – Three meetings attended, Minutes to be circulated by DP.
b) Memorial Hall – AGM 4th October
c) School Governor – First meeting of year 23rd September

10. Councillor Comments and items for next agenda:
Cylch letter of support – SL
Internal Audit Report
Clerks Contract of Employment
Scribe Quotation
Llanidloes Hospital
Clerk Pay Increase
Website Training

Code of Conduct to be reviewed and added to website. Training Plan – to create and add to website

GM - Winter maintenance schedule in place, interative online map regarding gritting. Concern regarding school bus route not being gritted. No salt piles, salt will only be added to saltbins. CC can purchase additional saltbins

SM – Stiles at start of low level circular walk, preventing access for people with disabilities. Request to replace with gates, authority could provide materials – SM has emailed.

SM – Dead trees have been removed

JM – drains still blocked, JM to chase.

Meeting closed at 20.30

Date and time of next meeting: 27th October 2026 at 7pm in Trefeglwys Memorial Hall