

TREFEGLWYS COMMUNITY COUNCIL

Invite applications for the post of
Part-time Community Clerk and
Responsible Financial Officer

Required to attend evening meetings. Previous
administration and bookkeeping experience
are essential

22 hours per month

Salary as per the Society of Local Community
Clerks scale LC1 SCP 12 depending on experience
Plus a Home Working Allowance of £20 per month

For Job Description please email;

The Clerk at trefeglwyscc@hotmail.co.uk

and

If you wish to apply please send your C.V. and a
covering letter to; trefeglwyscc@hotmail.co.uk

Closing date for applications 23rd January, 2026

